

CORNHILL COMMUNITY ACTION

Minutes of meeting on Tuesday 18th February 2025 at 3.00pm in the Cornhill on Tweed Centre

1. Present: Mj Broadhurst
Martin Devon
Elizabeth Devon
Maggie Read

Apologies: Linda Crouch
Mark Crouch

2. Minutes of the meeting of 29^h October 2024

It was agreed that these minutes are a true record.

3. Matters arising if not on this agenda

Item 3

- ◆ Mj asked if the heat could be on in the Centre for 7am. Martin agreed to re-set the timeswitch.
- ◆ Keys – Mark felt it was important for someone in the village to hold a key set and for the Police to know who this person is. Martin thought that there should also be a key set in the building. *Further discussion about this is needed.* For the time being, Martin has the keys in Tor Cottage.

4. Accounts

Linda reported our financial position at the extraordinary meeting held on March 4th 2025. First half of the William Leech loan has been paid.

Martin sent photos to the Foyle Foundation as requested; the organisation is so impressed that the photos will be used in their publicity.

5. Re-building of retaining wall south-east of the building

Matthew Lee has provided a quotation for this work.

Martin is applying to the Community Foundation for a grant. He will apply for money for outside lighting at the same time.

6. Building Maintenance

- ◆ Mark painted the outside of the building free of charge. Thank you. However, the north-east corner now needs some attention.
- ◆ Maggie said she is getting only a trickle of water in Unit 3 and sometimes it's warm. Martin will investigate.

7. Tenants' representative's report

- ◆ Alex in Unit 6 is concerned about noise from the hall in the evenings. Rosie uses it one evening a week. It was decided that Alex must be specific about when she needs it to be quiet.
- ◆ A new floor is needed in the hall. Martin will investigate grants for this.
- ◆ John from Unit 1 has mended and fixed the compost bins.
- ◆ Linda Hepburn is taking her flooring material with her when she moves out of the Centre by the end of March. Mj will arrange for new flooring to be fitted at the beginning of April.
- ◆ Rosie and Mj hired a van to remove the couches and stool from Maggie's house to the Centre. The trustees would like to record their thanks to them for that.

8. Publicity Report

Promotional videos have been taken of the work in Units 3 and 6.

Maggie and Joanne are attending the Northumberland Tourism Fair in March

9. Health & Safety report

Mj reported that she has bought re-fills for the First Aid box as the old contents had reached their expiry date.

All trustees were reminded to read the various CCA policies (especially safeguarding) before the AGM in May when they must be updated.

11. aob

- ◆ Elizabeth sent Susie a copy of the tenants' **lease**. This was for her to read and query. She is happy with it so Elizabeth will now contact her and arrange a time for her to sign her lease for Unit 5.
- ◆ It was reported that the **books** look untidy in the entrance to the building and hardly anyone uses them. Mj offered to take them for charity.
- ◆ Elizabeth asked if the '**chronology**' which is on the website under 'Information for trustees' was now needed. It recorded everything that was happening during the refurbishment of the building and initial letting of the units but now that things are running smoothly, it is not needed.
- ◆ Everyone agreed with this but it raised the point that we no longer have a trustee who also **represents the Parish Council** and who could report the Centre's news at the PC meetings. It was agreed that Joanne would be an ideal person for this role. Elizabeth agreed to contact her.
- ◆ **Village Fair** - Elizabeth will see if she can raise any support for help to organise this event. She will contact the Events Team (although many members have resigned), the Village Hall committee and the new owners of The Collingwood Arms.

12. Date of next meeting (AGM)

- at the Cornhill on Tweed Centre, May 2025
 - MJ not weeks of 5th or 12th*
 - MD and ED any time in weeks of 19th and 26th*
 - Maggie*