

CORNHILL COMMUNITY ACTION

Minutes of meeting on Wednesday 29th October 2024 at 19.00 in the Cornhill on Tweed Centre

1. Present: Martin Devon
MJ Broadhurst
Linda Crouch
Mark Crouch
Maggie Read

Apologies: Elizabeth Devon

2. Minutes of the meeting of 28^h August:

- it was agreed that they are a true record.

3. Building

- Matthew Lee has not arrived to give a quote to fix the wall behind the centre. Linda will contact Eden & Sons to ask if they will come out to give us a quote.
- Leaking window in main hall to be disconnected (Paul Smith is due to visit the centre this week) and sealed permanently.
- Boiler is not on the correct profile and needs to be changed.
- Martin has received a bill for £277 from Darren Paxton for changing a radiator in unit 6. Linda will query this charge as 6 hours work seems excessive.
- Mark has sealed the boiler house flue and it is now watertight.
- Mark has filled in the trench behind unit 1
- There is now a key safe in the cupboard in the main hall. Maggie to set the code and inform the trustees. The safe will house any communal centre keys including the key for the electric cupboard.
- Key holder for the centre to be appointed and key holder form to be given to police. Martin currently holds the keys.

4. Funding

- There is currently £1700 in the community fund (money raised at previous summer fairs) – should we make an informal contribution to the Parish Council as a one off good will gesture?
- Maggie has photos from unit 1 to give to Martin for the grant report.
- Community Foundation – can we apply for funding for outside lighting, wheelchair ramps and fixing the external wall?

PCC/Village Green

- The situation with the PC/funding request/responsibility was discussed. CCA trustees to attend the next PC meeting on 21st November.

5. Tenant's report

- Charlie has now vacated and his outstanding debts have been settled.
- Joanne and John queried their gas charge as they have not used their heaters. They have to pay their proportionate share of gas regardless. Their new still will be fuelled by bottled gas as the gas supply to their unit can't be metered.

6. Health & Safety report

- MJ to look at ramps for wheelchair access (possibly funded by the Community Foundation).
- Health and safety signage has been ordered by Mark/Linda and should be here this week.
- External lights to be investigated.
- Defibrillator: Mark advised that Carham defibrillator campaign may expand into Cornhill in which case we can apply for one for the centre. Alex and Derek have agreed to be guardians.

7. Publicity report

- Nothing to add

8. Accounts

- As the minimum wage has increased, Anne Howieson's hourly rate to be increased to £12.50 per hour.
- Yearly rental fee for gas tank to be added to tenant's gas bills.
- Linda submitted a financial report.
- Linda is working on the end of year report.
- Trustees report to be filed with end of year report.
- Linda queried the rent reduction that Maggie receives in lieu of payment for being the centre "Manager" and asked for a list of duties.

9. a.o.b.

- Chrissy has resigned as a CCA trustee.

10. Date of next meeting

- at the Cornhill on Tweed Centre. Tuesday 18th February 3pm